Equality, Diversity, Cohesion and Integration Screening

Leeds
CITY COUNCIL

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision.** Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults and Health	Service area: Health Protection - Public Health
Lead person: Sharon Foster	Contact number: 0113 378 6035

1. Title: Leeds Contact Tracing Service

Is this a:
☐ **Strategy / Policy**   X **Service / Function**   ☐ **Other**   **If other, please specify**

2. Please provide a brief description of what you are screening

A local contact tracing service was developed and launched in December 2020 with funding until the end of November 2021. A critical step in the effective control of community transmission is the fast and efficient tracing of people who have tested positive and their close contacts. As contact tracing services remain a key function of the Contain Framework, the local offer needs to ensure we have a resilient and robust processes over winter to manage covid positive cases and prevent further speared. Therefore, a decision has been made to extend the Leeds COVID-19 Local Contact Tracing Service from the 1st December 2021 until the 31st March 2022.

The Leeds Contact Tracing Service receives a daily caseload from Powerbi via Health Informatics. The purpose of the call is to offer support re isolation and establish contact names and details. If no contact is made within 24 hours the case will be closed. When an address is available and contact by phone has been unsuccessful the case will be referred to the 'door knocking service' facilitated by the third sector – led by Better Together.

As part of the extension of the Local Contact Tracing Service, all positive cases, regardless of age or vaccination status will continue to be contacted. The service will continue to focus on thoses who are socially vulnerable and those communities who are marginalised or under serviced.

As well as encouraging people to complete the contact tracing, there is a strong emphasis on support and helping people to self-isolate for the necessary time. The service is connected to local community hubs where they can offer practical support with food parcels and help with shopping, prescription collection and help with money worries.

The Connect and Support Community Outreach Service will work with local people, community networks and community-based services to develop effective approaches to connect and support people with COVID-19 in the community and reduce the risk of COVID-19 transmission. It will meet the needs of diverse communities, communities of interest and those who are at greater risk, or more vulnerable, to COVID-19. Focusing on vulnerability, encompassing people who are clinically vulnerable, those who are socially vulnerable and those communities who are marginalised or under served.

The service will work with local people, community networks and community-based services to develop effective approaches to connect and support people with COVID-19 in the community and reduce the risk of COVID-19 transmission.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		x
Have there been or likely to be any public concerns about the policy or proposal?		x
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on • Eliminating unlawful discrimination, victimisation and harassment		x

• Advancing equality of opportunity • Fostering good relations		3

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;
- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4.**
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5.**

4. Considering the impact on equality, diversity, cohesion and integration
If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment. Please provide specific details for all three areas below (use the prompts for guidance).
• **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)
• **Key findings** (**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)
• **Actions** (**think about** how you will promote positive impact and remove/ reduce negative impact)

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5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment**.	
Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening		
Name	**Job title**	**Date**
Sharon Foster	Head of Public Health – Health Protection	13/08/2021
Date screening completed 13/08/2021		

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board**, **Full Council, Key Delegated Decisions** or a **Significant Operational Decision.**

A copy of this equality screening should be attached as an appendix to the decision making report:
- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to **Governance Services**	Date sent:

For Delegated Decisions or Significant Operational Decisions – sent to appropriate **Directorate**	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: